

**Board of Stewardship**  
**Duties from the Constitution (revised 2021)**

**ARTICLE SEVEN: BOARD OF STEWARDSHIP**

Section I. The Board of Stewardship shall consist of at least three [3] members. Terms of office shall be for two [2] years, terms beginning on June 1st of each odd numbered year and concluding on May 31st of the succeeding odd numbered year. Members may succeed themselves twice [maximum of 3 consecutive terms or 6 consecutive years]. At their first meeting following their installation into office they shall elect from their midst a Chairman [who shall sit on the Church Council] and a Secretary. [see Constitution, Art. Six, Section IV.b.]

Section II. Duties

This Board shall be charged with the task of gathering all time, talent, and treasure information of the membership, and shall keep a file of the same.

To that end it shall:

- A. Encourage the members of the congregation to actively participate in the functions of the church through its societies, educational programs, and service programs.
- B. Prepare a slate of nominations for all church officers to be filled by ballot in the May meeting and conduct these elections [see Bylaws on Election Rules].
- C. Nominate and/or suggest to the Church Council qualified men and women from its lists to fill all appointed positions or committees and to supply nominations when vacancies exist.
- D. Obtain delegates to all church conventions or sectional meetings where congregational representation is needed.
- E. Conduct canvasses and surveys of the congregation in whatever field [such as education, finance, missions, etc.] that the Council and congregation may direct.
- F. Conduct an annual pledge program for the spiritual growth of the members.
- G. Submit an annual budget request in the form and at the time requested by the Board of Finance.

Section III. Outreach and Evangelism. In order to direct the people of the church toward placing Christ's Gospel before the people of the congregation [inreach] and of the world [outreach]. To this end they shall:

- A. Keep a prospect list up to date and in use.
- B. Assist in making calls on prospective members.
- C. Provide such tracts and materials to aid the membership in their personal witnessing.